

WARREN COUNTY COMMISSIONERS MEETING
MONDAY MAY 1, 2023

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Ellen McDonald, Graci Brundige, Lyn Martin, Cheryl Clark, Leann Conrad, Caitlin Little, Ben Dispennett,

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Charity Perigo, Chief Deputy Auditor; Jud Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobaugh, Highway Department; Anthony Pruitt, Sheriff; John Kuiper, Zoning Director; Jill Wilson, HR Director; Andrew Warrick, Health Department; Phil Astell, EMA Director; Sean Sharma, Health Officer.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Andrews requested to add David Crary Property Maintenance to the agenda. Craig Greenwood made a motion to approve the agenda with a second from John Comer, all voted in favor.
 - b. John Comer made a motion to approve the April 17, 2023 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
 - c. John Comer made a motion to approve the April 17, 2023 – May 1, 2023 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - d. John Comer made a motion to approve the April 28, 2023 payroll with a second from Craig Greenwood, all voted in favor.
 - e. Highway – Discussed heavy equipment road use ordinance concerning blanket bonds for crane services. Barce will have ordinance amendment for commissioner approval. Herndon presented blanket bond for ML Crane company. Barce stated the bond is good. Herndon stated West Lebanon Cemetery Association has agreed to resurfacing price on material only as labor will be donated and will complete this when working on 400S. Herndon stated the computer in the shop needs replacement and Axxcess is working on a new one. Hobaugh stated Community Crossing Bridge 89 came in \$6,000 under bid, will close out project with INDOT. Clay Andrews made a motion to approve Blanket Bond for ML Crane seconded by Craig, all in favor.
 - f. Fountain-Warren Dispatch Board Appointment – Andrews explained the Dispatch Director resigned and an interim has been appointed until new Director is appointed. Clay Andrews made a motion to appoint John Comer to the Dispatch/911 Executive Board seconded by Craig Greenwood, all voted in favor. John Comer made a motion to appoint Cody Craigin to the 911 Board as active-duty public safety representative from Warren County seconded by Clay Andrews, all voted in favor.
 - g. Health Department PayGov Agreement – John Comer made a motion to approve PayGov credit card service agreement for the Warren County Health Department seconded by Craig Greenwood, all voted in favor.
 - h. Property Maintenance, David Crary – Barce asked if anyone was present for Crary, there were no public to represent Crary. Warrick, Warren County Health Department, explained the investigation showing trash, abandoned jeep in driveway and neighbors' photos showing rat issue. Barce explained certified letter sent to 9149 E Second Ave Pine Village and Alexis Grimes accepted the letter. Kuiper stated property owner David Crary is deceased and Alexis Grimes, daughter, lives in the home. Discussed placing a dumpster at property owner expense. Clay Andrews made a motion to extend Property Maintenance 30 days, June 5th meeting and placing a dumpster if not cleaned up with property owner paying at that time seconded by John Comer, all voted in favor.
 - i. Property Maintenance Parcels – Discussed 11449 E 975 Otterbein, letter was sent requesting cleanup Cynthia Dohle trash and vehicles possible, burned area possible. Barce will send letter informing Dohle. John Comer made a motion for property maintenance June 5th 30 day for removal of cars and junk, if not, a dumpster will be placed at owner's expense seconded by Clay Andrews, all voted in favor. Discussed Nicholas Thrower parcel in Tab. Kuiper gave info to Barce to send a letter for a June 5th property maintenance. Discussed home in Pence owned by Cary would like to donate to county. Barce will investigate this.
4. Old Business:
 - a. St Vincent Tower MOU – Barce is in process of finalizing, tabled unit next meeting.
 - b. Jail Camera/Security – Sheriff Pruitt stated the bid looks good and includes the survey. Craig Greenwood made a motion to approve the new security and camera system from Security Automation Systems for \$189,000 from Cumulative Capital Development or grant seconded by Clay Andrews, all voted in favor. Discussed possibility of a K-9 program through donations. Clay Andrews made a motion to approve K-9 Program Donation of funds seconded by John Comer, all voted in favor.
 - c. 2023 Grant Writer Contract – Andrews stated he is discussing this with Hutchison. Tabled until next meeting.
 - d. PTO Warren County Employees – Discussed the PTO policy. Commissioners requested a special working meeting with the department heads.
5. Department Head:
 - a. Surplus Equipment/EMA Building – Sheriff Pruitt has surplus equipment list of items that need to be recycled. Commissioners requested a memo to all offices concerning cleaning the EMA building.
 - b. Craig Greenwood, Commissioner – Greenwood explained the Liberty Township Trustee has requested a portion of the County Farm to expand the Liberty Township Cemetery. Craig Greenwood made a motion to transfer 30 feet of County Farm expanding the Liberty Township Cemetery on the north side to Liberty Township Trustee, seconded by John Comer, all voted in favor. Greenwood stated Jail generator has arrived and will be installed in coming weeks. G Kincade property case was discussed.

- ~~e. Matt Herndon, Highway Department Superintendent – Herndon explained the Temporary Road Closure List needs to be updated. Tabled until next meeting.~~
- d. Sean Sharma, Health Department Officer – Sharma explained the legislature approved the Health Department Funding bill and Commissioners will need to opt-in to receive funding. Sharma presented a quote for a Subaru vehicle which includes nonprofit incentive pricing and dealer invoice pricing. Greenwood presented quotes from Alsop and Heartland Ford. Sharma stated presenting a request from State to use carryover funds for purchase of the vehicle, insurance, etc. Discussed Health Department fund balances. Sharma explained the 2024 GPHC funding will allow 10% limit on capital expenses. Sign for Health Department building was discussed.
- e. Bryan Lanham, EMS Director – Lanham presented Stryker quote for power load system preventative maintenance 3 years at \$10,812. This would include batteries. Currently filling openings at EMS. Auto insurance claim due to being rearended in Lafayette should have adjuster to look at this week. There were 554 calls this year thus far.
- f. Child Care MOU – Discussed child care MOU for READY grant.

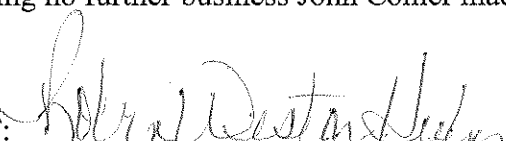
6. Public:

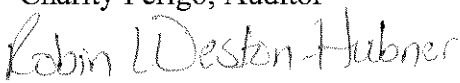
- a. Lyn Martin – Martin explained the Cary property history and surrounding parcels. Explained the progress with Pence Waterworks project, \$46,740 in materials and labor and funding does not include water tank.

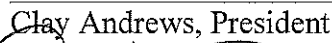
Next Commissioner meeting May 15, 2023 @ 8:30 a.m.

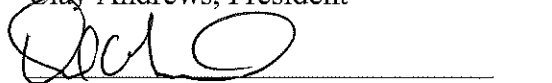
There being no further business John Comer made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

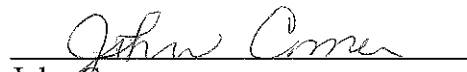
ATTEST:


 Charity Perigo, Auditor


 Robin Weston-Hubner


 Clay Andrews, President


 David Craig Greenwood, Vice President


 John Comer